

CASA GRANDE ELEMENTARY SCHOOLS

220 West Kortsen Road
Casa Grande, Arizona

The Governing Board of the Casa Grande Elementary School District No. 4 met Tuesday, April 14, 2020, at 6:00 p.m. Due to the closure of the District because of COVID 19, the meeting was held via Google Hangout.

1.01 **Call to Order:**

Mr. Snider called the meeting to order at 6:02 p.m.

1.02 **Roll Call:**

Present:

Rachel Hernandez
Gilberto Mendez
David Snider, President
Judee Jackson

JoEtta Gonzales, Ed.D., Superintendent
Tom Wohlleber, Chief Financial Officer
Lisa Bradshaw, Director
Jennifer McClintic, Director
Brenda Tijerina, Director
Andrea Baker, Director
Joseph Leon, Director
David Lawrence, Director
Dennis York, Director
Lisa Dempsey, Associate Director
Mike Cruz, Communications & Marketing
Sherrie Gill, Executive Assistant

Also Present:
See Exhibit 1

Bob Quiñones, Principal
Julie Holdsworth, Principal
Jeff Lavender, Principal
Chris Laughland, Principal

Barbara Wright, Principal
Robin Rosales, Principal
Scott Raymond, Principal

1.03 Mr. Mendez led the Pledge of Allegiance.

1.04 A moment of silence was observed.

2.01 **Agenda Adoption:**

Mrs. Jackson moved that:

"The agenda be accepted and adopted, as presented."

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	

3.01 Mr. Snider called for objections from Board members, staff, and the public regarding consent agenda items.

Mrs. Jackson requested item 3.21 be removed from the consent agenda.

Mrs. Jackson moved that:

"The agenda items marked with an asterisk be approved and/or ratified."

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	

*3.02 The minutes of the March 10, 2020 Regular Meeting were approved by the Governing Board.

*3.03 The minutes of the March 18 and 25, 2020 Emergency meetings were approved by the Governing Board.

*3.04 The following certified personnel actions were ratified by the Governing Board:

Approval of Stipend for District Science Coordinator and District Social Studies Coordinator: The sum of \$2,500 will be paid, using Title I funding, upon completion of the duties.

Stipends for Special Education Teachers: The stipend for teachers of special education, self-contained classrooms will be increased to \$3,500 beginning in school year 2020-21. A stipend for Special Education Resource Teachers in the amount of \$1,500 will begin in school year 2020-21. These stipends will only be provided to appropriately certified teachers.

Notice of Retirement Effective May 20, 2020, and Request for Retirement Benefits:
Pam Shofner, Physical Education, Desert Willow Elementary.

Notice of Retirement Effective May 20, 2021, and request for Retirement Benefits:
Janell Heinle, Teacher, ECLC.

Ratification of Certified Personnel Employment:

Employee	Position	Campus/Dept.
Pascual, Jennifer	3rd Grade	Cottonwood
Peters, Liane	School Counselor	Mesquite

Ratification of Certified Personnel Resignations, 2019-2020:

Employee	Position	Campus/Dept.	Effective
Baker, Sarah	Band	Villago	5/20/2020
Clarkson, Amy	5th Grade	Evergreen	5/20/2020
Collins, Kisha	5th Grade	Desert Willow	5/20/2020
Crees, Teresa	8th Language Arts	CGMS	5/20/2020
Garcia, Vanessa	Special Education (Autism)	McCartney Ranch	5/20/2020
Hubbard, Artidra	2nd Grade	Cholla	5/20/2020
Johnson, Dimitra	8th Language Arts	Cactus	5/20/2020
Luebs, Ahna	2nd Grade	Cholla	5/20/2020
Perales, Marissa	Physical Education	Villago	5/20/2020
Quest, Michelle	TOA	Desert Willow	5/20/2020
Rackowski, John	Music	Cottonwood/McR	5/20/2020
Ragain, Sara	8th Math	Cactus	5/20/2020
Watara, Rahamata	2nd Grade	Cholla	5/20/2020
Weddle, Bethany	2nd Grade	Saguaro	5/20/2020
Wilmoth, Mikaela	Music	Evergreen/Ironwood	5/20/2020
Yost, Charles	Social Studies	Villago	5/20/2020
Yost, Elizabeth	Social Studies	Villago	5/20/2020

*3.05 The following classified personnel actions were ratified by the Governing Board:

Request for a Leave of Absence to Student Teach: Kieran Siegrist, August 2, 2020 – January 15, 2021.

Extended Leave of Absence: Frank Hernandez, until December 9, 2020.

Notice of Retirement Effective May 20, 2020, and Request for Retirement Benefits:
Debra Morgan, Educational Specialist, McCartney Ranch; Diana Limon, Administrative Assistant, CGMS.

Ratification of Additional Transportation Assistant Position for Special Needs Route.

Approval of Supplemental Pay for Maintenance Staff: The responsibilities of responding to building alarms has been switched from custodial staff to maintenance staff, therefore supplemental “on call” compensation will be paid to maintenance staff.

Authorization to Employ an Additional Support Position at Casa Grande Middle School for School Year 2020-21: A new classified position funded by Title I funds will have a dual role between serving as an academic intervention assistant 20 hours per week and a parent/community liaison the other 20 hours per week.

Ratification of Classified Personnel Resignations:

Employee	Position	Campus/Dept.	Effective
Adams, Lydia	Associate Instructor	Mesquite	5/20/2020
Castillo, Maria	Cafe Cook	Mesquite	5/20/2020
Erickson, Trisha	Education Specialist-Inclusive	Mesquite	3/2/2020
Love, Debra	Education Specialist-Inclusive	ECLC	5/20/2020
Mason, Amber	Educational Assistant-Technology	McCartney Ranch	3/13/2020
Montana, Winnona	Bus Driver	Transportation	5/20/2020
Morgan, Debra	Education Specialist-KinderPlus	Ironwood	5/20/2020
Reynoso, Enrique	Van Driver	Transportation	3/18/2020
Rodriguez, Carolina	Cafe Cook	CGMS	3/9/2020
Sanchez, Patricia	Office Assistant	Cottonwood	5/20/2020
Sellers, Travis	Education Specialist-SpEd	Cholla	5/20/2020
Solano, Perla	Cafe Cook	Cholla	3/20/2020

Ratification of Classified Personnel Employment:

Employee	Position	Campus/Dept.
Allende, Marianela	Cafe Site Assistant Manager	Villago
Cardona, Tatiana	Cafe Site Assistant Manager	Mesquite
Carlton, Courtney	Education Assistant-Crossing Guard	Cottonwood
McLellan, Gloria	Crossing Guard	Evergreen
Montijo, Marissa	Education Assistant-Crossing Guard	McCartney Ranch
Ramos LaBoy, Laura	Cafe Assistant	Mesquite

Ratification of Reclassification of Classified Personnel:

Employee	New Position	Campus/Dept.
Hogan, Mary	Transportation Assistant/Van Driver	Transportation
Humber, Ashley	Cafe Site Assistant Manager	Palo Verde
Lankford, Tiffany	Cafe Manager-Central Kitchen	Cottonwood
Silva Ramirez, Gabriela	Transportation Assistant	Transportation
Smithson, Azure	Bus Driver	Transportation

- *3.06 The student activities report for March, 2020, had been provided to the Board prior to the meeting.
- *3.07 The financial report for March, 2020 had been provided to the Board prior to the meeting.
- *3.08 The breakfast and lunch menu for April, 2020 had been provided to the Board prior to the meeting.
- *3.09 The vehicle status report for February 16 to March 15, 2020 had been provided in the Board's information.
- *3.10 The vehicle maintenance report for February 16 to March 15, 2020 had been provided in the Board's information.
- *3.11 The weekly attendance reports for March 11, 2020 had been provided to Board members prior to the meeting.
- *3.12 The vouchers presented at the meeting, listed in Exhibit 2, were approved by the Governing Board.
- *3.13 Approval to continue contract with Desert Choice Schools for educational services. The Governing Board authorized a continuation of the contract to Desert Choice Schools for educational services as described.
- *3.14 Award Contract for Medical Network: The Governing Board authorized the award of RFP #186-1520 for a PPO medical access provider to Blue Cross Blue Shield of Arizona for a multi-year rate guarantee through June 30, 2025.
- *3.15 Award Contract for Utilization Review, Large Case Management, and Disease Management: The Governing Board authorized the award of RFP #187-1520 for UM, LCM and DM services to American Health Group, Inc. for the one-year period beginning July 1, 2020.
- *3.16 Authorization for Emergency Procurement: The Governing Board authorized the formal award of PO #204414 as an emergency procurement as proposed.

- *3.17 Governing Board Policy GCO – Evaluation of Professional Staff Members: For this school year only, the Governing Board waived the summative evaluation requirement, and teacher performance designation will be determined based on any/all observations prior to Spring Break when our schools were subsequently closed.
- *3.18 Governing Board Policy GDO – Evaluation of Support Staff Members: The Governing Board suspended Policy GDO for the 2019-2020 school year as proposed.
- *3.19 Performance Pay Plan, FY 2019-2020: The Governing Board approved the changes to the Performance Pay Plan as presented.
- *3.20 Approval of Amendment #1 to the Tower Easement Agreement – City of Casa Grande: The Governing Board approved Amendment#1 to the Tower Easement Agreement with the City of Casa Grande.
- *3.21 School Facilities Board (SFB) Project Report: A copy of the SFB Project Report was provided to Board members prior to the meeting. The District has currently been awarded \$1.2 million in SFB projects. The amount is expected to increase for projects for this fiscal year. Ms. Jackson commended the work done by Dennis York, David Lawrence and Tom Wohlleber in getting these projects funded by the School Facilities Board.
- *3.22 Authorization to Offer Elective Courses at Villago and Cactus Middle Schools: The Governing Board approved elective classes in Digital Writing and Drama/Performing Arts.
- *3.23 Approval of Resolution Granting Authority to the Superintendent to Expend Funds for Normal Operation of the District: The Governing Board approved the resolution allowing the Superintendent to expend funds during this school closure period.

4. Audience with Groups or Individuals:

4.01 Dr. Gonzales recognized the Casa Grande Rotary Club students of the month for April, as follows: Andrew Weaver, 8th grade, Cactus; Wyatt Murrieta, 8th grade, Casa Grande Middle School; Kelci Wong, 8th grade, Villago.

5.01 The Superintendent recommended the Board accept the following donations:

Rob Young, Store Director of Safeway, donated over 6,000 bags to the District for student learning packets, supply packets and books, for distribution during the school shut down due to COVID 19.

Cathy Moore donated a piano to Palo Verde Elementary.

Pam Kimberlin and Sarah Taylor, teachers at Mesquite Elementary, received \$1,000 Keep Kids Learning grants. Mrs. Kimberlin’s grant is being used to purchase

books that will be shipped directly to her students' home addresses. Mrs. Taylor's grant is purchasing educational board games for her students.

Ms. Hernandez moved that:

"The donations be accepted, as read."

Mrs. Jackson seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	

- 5.02 A memorandum from Mr. Wohlleber regarding Grounds/Site Infrastructure Master Plan Update had been included in the Board's information.

Copies of the District's letter from Heinfeld, Meech & Co., the single audit reporting package, and the Uniform System of Financial Records, were provided to Board members prior to the meeting. The District's financial statements, which are included in the CAFR, received an unqualified (clean) opinion from the auditors.

Kara Curtis from Heinfeld, Meech and Co. provided an overview of the FY 2019 reports and stated that the audit is important in keeping school districts compliant with state and federal regulations. She provided a slide presentation covering each report.

- 5.03 A 2020-21 budget development update was included in the Board's information.

Mr. Wohlleber provided an update regarding the development of the District's budget, budget priorities, and budget decisions for next year.

Mr. Wohlleber stated that the legislature could change the state budget.

The budget balance carryforward is expected to increase from \$2,000,000 due to operational savings resulting from the COVID-19 school closure.

- 6.01 The next regular meeting will be held on Tuesday, May 12, 2020, at 6:00 p.m.

- 7.01 President Snider read Mrs. Kinser's letter of resignation from the Governing Board.

8. Executive Session:

- 8.01 **Vote to Conduct Executive Session Pursuant to A.R.S. §38-431.03(A)(1): to conduct Superintendent JoEtta Gonzales' annual evaluation**

Mrs. Jackson moved that:

“The Board adjourn to Executive Session pursuant to A.R.S. §38-431.03(A)(1) to conduct Superintendent JoEtta Gonzales’ annual evaluation.”

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	

The meeting was closed to the public at 7:18 p.m.

At the conclusion of the executive session, the open meeting was reconvened at 8:10 p.m.

9.01 Mr. Snider adjourned the regular meeting at 8:11 p.m.

Respectfully submitted,

Date Approved: 05/12/20

President